

# Parish Pastoral Council Minutes

28 January 2019

Fr Marcin, Frank Boles, Tom Mullen, Brian Murray, Rena Toner, John Lavery, Evelyn Mooney, Margo Todd, Catherine Mary Thomas,

## 1 Prayer

Father Marcin led us in a prayer to start the meeting.

## 2 Apologies

Margaret Meek, Moira Watts

## 3 Minutes of Previous meeting

The minutes were distributed by email on 6 Nov 2018. John proposed the minutes, and Evelyn seconded them.

## 4 Matters Arising

May Gilhooly's presentation went well. Thanks was given to Margaret Meek and team for the tea and food.

Remembrance Sunday – There was a good presence from the parish, and a very large turnout in general.

Christmas Mass. Vigil mass was very well attended. The church was almost full and there were still available seats.

RCIA. 1 lady did not attend. The other woman is still finding out more about the faith.

Mass times will not change. The deanery would have to be consulted for any change be Mass times. Since there are still on-going changes related to parish organisation, then this is not appropriate to make changes to mass times at this point. Fr. Marcin may have to say more masses in other parishes to support the Archdiocese.

The minibus from Addiewell to West Calder for 11 am Sunday Mass is well attended with up to 10 people using it.

St Thomas Inventory has been taken. Many items, including Stations of the Cross, statues and altar rails, have been moved and are being used in Our Lady and St Bridget's church.

Scottish Catholic archive are still interested in using St Thomas church. However, it is likely they will only rent the church, rather than take over the building.

If St Thomas church is sold, then the monies would go to the parish.

### Ministries.

- The lack of Eucharistic Ministers at 11am Mass is becoming critical, as there are now only 2 people filling that role.
- Pass keepers. There are 5 pass keepers for vigil mass and 7 for 11am mass. Pass Keepers should arrive in time to make sure everything is prepared and let others know if they cannot attend.
- There is no rota for pass keepers for funerals. This is seen as a different ministry and should be managed as such.
- There should be a Jobs Description for each ministry, this will make it clearer the responsibilities and allows new members to know what to do.
- **Frank Boles** and **Fr Marcin** to create Job Description for readers.
- **Tommy Toner** and **Fr Marcin** to create Job Description for pass keepers.
- **Tom Mullen** and **Fr Marcin** to create Job Description for Eucharistic Ministers.
- The Parish Mission may be an opportunity to recruit for the ministries.

- Contact information should be shared within the ministries to allow communication to say when people cannot make a planned date.

## 5 Parish Mission

The parish mission will be held between the 6-13 April by the Redemptorists and led by Fr Jim McManus, and supported any another person.

A group is to be established to make sure the missions is successful. A brochure is to be created and the target will be to deliver to every house in the parish along with a letter of invitation from Fr Marcin. Other activities will have to be planned including a prayer card, bidding prayers, transport for the sick and breakfast. Breakfast is likely to be held in the church house.

There are currently 12 people on the list to help prepare for the mission.

The mission is likely to consist of 7a.m. Mass, 9.30a.m. Mass with short sermon, 12p.m. Midday teaching, 7.30p.m. Evening Mission service.

**Fr Marcin** to organise the group meeting as soon as possible to start planning and preparation.

If a funeral is needed to be performed, then is likely to take place at 11 am, but Fr Marcin will try to make it work.

## 6 Holy Week and Easter

Easter Vigil Mass has to take place after sunset; it is likely to be 8pm or 8:30pm.

Current mass times are likely to be Holy Thursday: 7pm, Good Friday: 3pm, Easter Vigil: 8/8:30 pm and Easter Sunday:- 11am.

The Good Friday Stations of the Cross at 7pm have not been well attended in recent years. It is uncertain whether they will take place this year. Perhaps there can be books and material to allow a personal Stations of the Cross at any time during Easter.

There will be an early morning mass during lent, most likely to be Tuesday morning.

## 7 Any Other Business

The Bonus Ball moneybox was stolen from the back of the chapel.

There are three participants for the Youth Group training given by the Archdiocese – Fr Marcin, Brian and Ciaran.

The Parish directory had been put on hold until the parish merger. This can now proceed. **Frank** said he had a copy that could be shared.

The P4 First Communions will be held on Sunday 26<sup>th</sup> May. There will be no breakfast on the day of the first communion. However, there will be a breakfast after rehearsals in the church.

The church missals were shown around. Everyone was pleased with them. **Fr Marcin** to order the missals.

## 8 Closing Prayer

Father Marcin led us in a closing prayer.

## 9 Date of Next Meeting

**Monday 6 May 2019 7:30pm**